

Genie Imaging

Genie Imaging, established in 1987, is a London based photographic and digital imaging laboratory. We have always been at the forefront of digital imaging and work closely with professional photographers and keen amateurs.

I am sure you will enjoy using our online printing service and this cd facility will enable you to use volume printing by cd at the keen prices available through our e strategy. We print on Fuji Crystal Archive paper on a photographic printer using lasers that write the image back at 400 dpi.

We are here from 0900 – 1900 hrs Monday to Friday. Call us if you have any difficulties.

Resolution:

Please check our “help” menu at www.photos2you.co.uk to find our resolution guide to ensure that the images you supply are properly resolved to print at your specified sizes,

How to order?

Please fill in the enclosed form and ensure that you follow the instructions when burning your cd. Then drop it in the post to us. Simple.

Delivery

We aim to dispatch all orders within 72 hours of receipt.

CD burning instructions for Windows

Step 1 – Create destination folder on your desktop and name it

- Right-click on the desktop, choose “new”, choose “folder”.
- Rename the folder “mrs Jones 011 222 3333 (ie. your name and phone number)To rename the folder: Right-click on the folder and choose “rename”).

Step 2 – Create a subfolder for each finished print size

- Open the “mrs Jones” folder, right-click in it, choose “new”, choose “folder”.
- Rename the folder to “6x4” or 7x5” etc or the size you want.

Step 3 –Create a further subfolder for the finish “Gloss” or “Matt”

- Open the folder for the size required
- Right click in it choose new folder
- Rename the folder to “Matt” or “Gloss” depending on the finish you want (If you want both Matt and Gloss pictures you have to create one folder called “Matt” and one folder called “Gloss”).

Well done! you now have a folder with your name on it and subfolders for the size and finish you require. All that remains is to copy your images into the folder size and finish to complete the order.

Final step – Copy the photos into the your selected folder

- Target the image, right-click, choose “copy”.
- Go to the destination folder (size and finish), open it, right-click in the folder, choose “paste”.

For multiple copies of the same picture, please copy the picture the number of times you want it to the folder, windows will rename the image “copy of 1.jpg” for you.
DO NOT ASK US TO DO MULTIPLE COPIES YOU MUST ADD THEM TO YOUR DESTINATION FOLDER

**Step 6 – Burn the “mrs Jones” folder to a cd AND
PLEASE CHECK YOU CAN READ IT AND THAT ALL YOUR FILES ARE THERE.**

Example

You want:
 1 picture sized 6x4 gloss
 2 pictures sized 6x4 matt
 1 picture sized 7x5 gloss



CD order form

[BLOCK CAPITALS PLEASE]

Name _____

Address _____

Address2 _____

City _____

Postcode _____

Tel. _____ Mobile _____

E-mail (imp) _____

If you want to pay by credit card please fill out the following:

Card type _____

Card number _____

Expiry date ____/____ Valid from date* ____/____ Issue number* _____

(*Switch/Solo only)

Card security code (the last 3 digits on the back of the card) _____

Name of cardholder _____

Cardholder's signature _____

Cardholder's address (if different from above)

Address _____

Address2 _____

City _____

Postcode _____

CD pricing form

Size	Quantity	Price per picture <small>See pricelist</small>	Total
Passport(6)	X	2.93	X
5x3 ³ / ₄ "	X	0.12	X
6x4.5"	X	0.12	X
6x4"	X	0.12	X
6 ² / ₃ x5"	X	0.25	X
7x5"	X	0.26	X
7.5x5"	X	0.26	X
8x6"	X	0.58	X
A5	X	0.58	X
9x6"	X	0.71	X
8x8	X	0.67	X
10x7"	X	0.81	X
10x8"	X	0.81	X
12x8"	X	1.05	X
9x9"	X	1.12	X
12x10"	X	1.12	X
A4	X	1.12	X
A3	X	1.41	X
16x12"	X	1.41	X
18x12"	X	1.41	X

Postage + packing (se table below for the right amount)	+	£				
Number of pictures						
0-50	51-100	101-150	151-200	201-250	251-300	More
£2.50	£3.50	£7.00	£9.00	£10.00	£12.00	Call us
Please make your cheque payable to Genie Imaging	=	£				

Post to **Genie Imaging Ltd**
Unit D4, Jaggard Way
London SW12 8SG

Remember have you added post and enclosed cd order form and cheque?
Thank you for your order.